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DTR
File
Repts. 3
DTR Weekly
Summary
Rest

Executive Assistant to DCI

Document No. 011

16 March 1954

Director of Training

NO CHANGE in Class. ☐☐ DECLASSIFIEDClass. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Weekly Summary Report

Auth: DDA REG. 77/1763

Date: 27/01/78 By: 008

1. Following is the February report of the Assessment and Evaluation Staff, OIR. Breakdown of cases is by sex, age, OS level, employment status, Staff office and desk referring for assessment and projected job assignment.

ASSESSMENT

Total Number: 34 (1-26 February 1954)

Total Number: 24 (2-25 February 1953)

<u>I Sex</u>		<u>IV Employment Status</u>	
Male	33	Employee	26
Female	1	Applicant	8
Total	34	Total	34
<u>II Age</u>		<u>V Staff/Desk</u>	
20-24	7	A. FI	14
25-29	11	PP	11
30-34	11	ORA	1
35-39	0	I&R	1
40-44	4	Personnel	1
45-49	0	OTR	6
50-54	1	Total	34
Total	34		
<u>III OS Level</u>		B. RE	
OS-5	2	JOI/D	6
OS-6	2	SR	4
OS-7	4	FE	8
OS-9	5	NSA	6
OS-11	4	Procurement	1
OS-12	4	ST/I/C(ORA)	1
OS-13	1	PP Staff	1
OS-14	1	SPS (FI)	1
2nd Lt.	2	WE	1
1st Lt.	1	Total	34
Contract	8		
Total	34		

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(Item 1 continued)

VI Projected Job Assignments

	<u>Inside</u>	<u>Outside</u>	<u>Total</u>
A. Staff Intelligence Assignments	13	1	14
B. Agent Assignments	--	7	7
C. Administrative	1	-	1
D. Specialist and Professional	1	-	1
E. Junior Officer Trainees	6	-	6
F. Unknown or Undetermined	5	-	5
Totals	26	8	34

PROFESSIONAL (JOT) TESTS ADMINISTERED:

February 1954 6
February 1953 19

PROFESSIONAL TRAINEE TESTS ADMINISTERED IN THE
FIELD AND RECEIVED BY AAK:

February 1954 42
February 1953 --

LANGUAGE APTITUDE TESTS ADMINISTERED:

February 1954 33
February 1953 4

PRE-TRAINING AND AOD TEST BATTERIES ADMINISTERED:

February 1954 148
February 1953 --

2. At the request of Mr. [REDACTED] of the Assessment and Evaluation Staff participated in a discussion with [REDACTED] and members of [REDACTED] staff on problems related to planning and research in the field of psychological warfare.

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3. A representative of the External and Language Training Division, OTR, spent Wednesday, 10 March, in the [REDACTED] of the Office of Operations/Contacts Division for the purposes of installing a self-study language field unit and instructing personnel in its effective utilization. In addition to offering counsel to individuals interested in using this field unit in self-study programs, he advised personnel in this office concerning formal language instruction courses offered at various academic institutions [REDACTED]

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4. An Office of Training representative departed on 4 March for two weeks of temporary duty in [REDACTED] as a member of a group which will observe the operation of a new type of [REDACTED] homing beacon. Other members of the party are from the Office of Communications and the Air-Maritime Division of the Paramilitary Staff. The Office of Training member will also study [REDACTED] clandestine air operations techniques, including use of the helicopter.

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5. The discontinuation of CIA participation in the Officer Candidate School Program of the Department of the Navy will result in the return to the Agency of six Junior Officer Trainees prior to normal completion of their sea duty or the equivalent. All of these men are expected to return by 30 April 1954.

6. The training received by three Office of Training instructors in the Advanced Survival Course conducted by [REDACTED] was most valuable and will result in improvement in the basic teaching of survival in the Clandestine Field Activities Course (CFA). For the latter course at [REDACTED], the reconstruction of the [REDACTED] is nearly completed and will be available for use in the present course. Notwithstanding these efforts to increase our capabilities, CFA Course #7, which began on 8 March, had only four full-time students enrolled. The previously scheduled running in January was cancelled for lack of students.

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7. The Office of Training was fortunate in obtaining on detail from the Finance Office, Office of the Comptroller, a competent specialist with considerable experience to give instruction on the financial aspects of clandestine operations. This instruction is being given with marked success in three courses of the Basic Training Program (Phases I and III and the Administrative Support Course). It is hoped that this detail arrangement can be continued and expanded since the Office of Training can advantageously use--and needs--such personnel to render across-the-board service in special fields.

8. In compliance with a special request from the Department of the Navy, permission was granted for 32 of their intelligence investigators to attend the 11 March Agency Indoctrination Program. This Indoctrination Program is being treated as an integral part of a course these investigators are receiving during their tour of duty at Naval Intelligence Headquarters. The Security Office has been most cooperative in effecting the necessary arrangements to process this unusually large group.

9. The Office of Training has been notified by the Directorate of Military Personnel, Department of the Air Force, that the Weapons Orientation Course held at Sandia Base, Albuquerque, New

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Mexico, is to be discontinued, the final course being scheduled for 16 March. The Agency still has an allotment of twelve spaces during the current year for a comparable course conducted by the Air Force at Maxwell Air Force Base in Alabama.

10. A series of air training manuals is planned covering the principles and techniques in specialized fields of covert air operations. Work is well under way on three such manuals covering the fields of "Para-Dispatch Officers," "Jump Training for Indigenous Persons," and "Covert Air Operations Planning." It is hoped that these manuals will be ready for review by 15 April.

11. The Air Training Branch will assist the Logistics Office by conducting a one-day program covering packing station logistics, weight and balance control in aircraft loading, and logistical planning for air operations in hot and cold war. A six-weeks Logistics Course is in its second running and includes two weeks of training at Headquarters, one week at [REDACTED], and three weeks at [REDACTED].

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SIGNED

MATTHEW SALAD

CC: DD/P
ID/I
AD (Commo)

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